

PHOTOGRAPHY CONSENT

Dear Parent or Guardian

During the course of the school year, we may sometimes wish to take photographs or video of children within school or on school trips, either for our own records or for inclusion in our promotional material such as the school prospectus or our website.

To comply with the Data Protection Act 1998 we need to ask your consent before the school or the media record any images of your child. Please answer the questions on the attached form, sign, date and return to the school office.

NOTES:

- The form is valid for the duration of your child's education at the school. If you change your mind about giving consent to any of the questions on the form during the course of their time in our school, please contact the office immediately.
- If we decide to take photographs or video for any other purpose than those listed, we will ask for additional specific consent. Images of children will be stored securely in school. Please be aware that the school has no control over the way external photographers and the media store images.
- Please be aware that the school has no control over the way external photographers or the media retain or use photographs of your child after they leave school.
- We will not include any personal details such as name, home phone numbers or email addresses of pupils in our publications, without seeking specific separate permission from you in advance.
- We will only use photographs of pupils who are suitably dressed, in order to minimise any risk of misuse.
- We may use photographs of a whole class with a general label, where individual children are not identified.

Yours sincerely



J P Whittock
Headmaster

Pupil's Name: _____

Please circle Yes or No as appropriate

- May we use your child's photograph in the school prospectus and other publications we produce for promotional purposes? Yes/No
- May we use your child's image on our website? Yes/No
- Are you happy for your child's image to appear in the media? Yes/No

Signed _____
(Parent/Guardian)

Date _____